

SMETA Audit Checklist

6 STEPS TO PREPARE FOR YOUR AUDIT

Step 1

Complete and return:

- Booking Form - PO number required
- Ethics Agreement

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Step 2

Ensure your SAQ (SEDEX Assessment Questionnaire) is up to date.

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Step 3

Complete and return:

- Pre-Audit Questionnaire
- SAQ
- 4-Pillar Report Extract*

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*Only applicable if you are having a 4-Pillar audit.

Step 4

Familiarise yourself with the new SMETA 7.0

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Step 5

Read through our online resources.

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Step 6

Display your audit notice in all the relevant languages.

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